

LAWTECH FUND
Application Form for Barristers' Chambers

Part A – Applicant's Particulars

Name and/or Address of Chambers (“Applicant Chambers”) (Note 1)

Names of the Members of the Applicant Chambers (Note 1)

Full name of contact person (Note 2)

(English)

(Chinese)

Phone No.

Email address

Full name of payee in the event this application is successful (Note 3)

Part B – Application details

1. The Applicant Chambers wishes to apply under the LAWTECH Fund (“**the Fund**”) for funding in the sum of HK\$ _____ in relation to the following:
 - (a) Procurement / upgrade of information technology systems (Note 4)

(b) Lawtech training arranged for the members of Chambers (Note 5)

2. In support of the application, the Applicant Chambers attaches the following documents, including a detailed breakdown of the amount referred to in paragraph 1 above. (Note 6)
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Part C – Signature, Declaration and Consent

I/We, being members of the Applicant Chambers, confirm and declare that:

1. I/We have read and understood the terms and conditions as set out in the Guidance Notes for Applications to the Fund;
2. The information technology systems procured, acquired, and/or subscribed in this application will be used for the operation or practice of the Applicant Chambers and the Applicant Chambers will keep them for not less than two (2) years from the date of reimbursement;
3. Where the information technology systems were purchased, the title and interest in the product procured vests with the Applicant Chambers and the Applicant Chambers shall not transfer, sell or dispose of any of the product(s) within two (2) years from the date of reimbursement;
4. I/We consent to allow the Hong Kong Bar Association to inspect the product(s) procured under the Fund to verify compliance with all the terms and conditions set out in this application and the Guidance Notes for Applications;
5. I/We have not applied for or received, and will not apply for or receive any financial grant or subsidy from the Government or any public sources in relation to the procurement of the information technology systems or the arrangement of the lawtech training which forms the subject matter of this application;
6. Where applicable, the lawtech training under the Fund is to be participated by the practitioners and staff of the Applicant Chambers in Hong Kong, be it face to face or online training;
7. All products in this application are licensed products which do not infringe any third party intellectual property rights;
8. I/We have no actual or potential conflict of interest in the procurement of the information technology systems or technological training in this application;
9. I/We consent to have the information provided in connection with this application disclosed, without further reference to me/us, to the Government bureaux/departments,

statutory bodies or third parties for the purposes of processing the application, conducting research and survey, compiling statistics, meeting requirements of the law and/or performing their functions and disbursing funding or other related purposes; and

10. The information provided in this application is true and accurate and complete and I/we understand that if any information provided in connection with this application is false, the application will be rejected forthwith and the Hong Kong Bar Association reserves all rights to take further action it deems appropriate.

Signed on

by all the members of the Applicant Chambers:

Name

Name

Name

Name

Name

Notes

1. Please state the address of the Chambers and names of the members as registered with the Hong Kong Bar Association.
2. Please state the name of the person who will be the point of contact on behalf of the Applicant Chambers with the Hong Kong Bar Association in relation to this application.
3. This should ideally be the Chambers' head. Please ensure that the name appears in the same manner as the payee's bank account.
4. Please provide the details of the equipment, hardware, software, or other assets that have been procured, acquired and/or subscribed by the Applicant Chambers.
5. Please provide the details of the technological training that have been arranged for the members of the Applicant Chambers.
6. The funding is provided on a reimbursable basis. Purchases of information technology systems which have been completed (i.e. with payment fully settled) and lawtech training which has been conducted before the opening of the application period are not eligible for funding under the LTF. Please attach documentary evidence to verify that the amount being applied for has been partly or fully settled (e.g. invoices, receipts). Please refer to the Guidance Notes for Applications.